

# MONROE COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL

## 2005 Workplan

Approved at the January 19, 2005 EMC meeting

Committee	Tasks	Due Date	Meetings
Executive Committee	Oversee all EMC Activity	Ongoing	7:30 AM second Wednesday of the month
Chair: Jeff Mathews	Implement Five Year Plan	Ongoing	
Vice Chair: Noel Schlageter	Annual Update	March	
Staff: Louise Hartshorn	Track collaborative meetings	Ongoing	
	Future funding of the EMC	Ongoing	
Program and Presentations Committee	Monthly program and features	Monthly	4 PM, no special day; about 3 meetings per year
Chair: Marshall Henry	2005 Awards Program	March	
	Awards Program	Spring	
Staff: Louise Hartshorn			
Nominating and Community Liaisons Committee	Submit appointments to the County Legislature	January	4 PM, no special day; about 2 meetings per year
Chair: John Tofany	Update Liaison List	January	
	Finalize members packet	February	
Staff: Louise Hartshorn			

Issues Committee  Chair: Noel Schlageter  Staff: Louise Hartshorn	Distribute energy brochure; post on web site	Spring	4 PM third Tuesday of the month
	Write report/brochure/info card on electronics recycling	Ongoing	
	Post the Goose Information on the web site	February	
	Pursue energy grants	Ongoing	
	Track environmental legislation as needed	Ongoing	
	Continue research on sustainability	Ongoing	
	Establish contacts with other environmental groups	Ongoing	
	Review and comment on current issues as they arise	Ongoing	

Public Education Committee  Chair: Linda Faubel  Staff: Louise Hartshorn	Conservation Board Training Program	January – April	4 PM fourth Monday every other month
	Continue to maintain and develop new ideas for web site	Ongoing	
	Conduct photo competition	January to September	
	Photo competition awards program	September	
	Continue to market EMC	Ongoing	
	Maintain exhibit	Ongoing	
	Develop new “critter”	As needed	
	Monthly news releases	Monthly	
	Put EMC publications on the web site	As available	
	Attend Zoo Fest with “critter”	May	
	Include various items on the EMC web site including “critter”, wetland information summary, energy brochure, minutes from EMC meetings, etc.	Summer	

Wetlands Committee  Chair: Andy Smith  Staff: Louise Hartshorn	Continue to monitor the federal and state wetland regulations and keep members abreast of changes by holding seminars or doing mailings	Ongoing	4 PM six times per year
	Put wetland resources document on the EMC web site	February	
	Promote marsh monitoring program	February	
	Conduct a wetland identification seminar for conservation board members as part of the Conservation Board Training Program	Ongoing	
	Conduct field trips to wetlands and stormwater facilities in the County	To be scheduled	
Preservation of Environmentally Sensitive Areas Work Group  Chair: Chris Fredette  Staff: Louise Hartshorn	Finalize revised criteria	Spring	Meetings - As needed
	Prepare information sheets for each PESA site and distribute to municipalities	Spring	
	Send letter to conservation board members, supervisors/mayors, environmental organizations and citizens with information about the PESA report and solicit new sites	Spring	
	Keep a current inventory of environmentally sensitive areas, doing field work as necessary	Ongoing	
	Clarkson 20 field trip	Spring/ summer	

Staff Work Items	Lead, guide, coordinate and work with volunteers to implement all EMC activities including support activities such as editing web site and all EMC publications, taking minutes and sending out meeting notices	Ongoing	
	Develop open space inventory	Ongoing	
	Provide information upon request	Ongoing	
	Stormwater public participation	As needed	